



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

January 18, 2011

MEMORANDUM FOR THE FEDERAL INFORMATION TECHNOLOGY (IT)
WORKFORCE

FROM: Vivek Kundra *Vivek Kundra*
U. S. Chief Information Officer

SUBJECT: 2011 IT Workforce Capability Assessment

The Federal Information Technology (IT) Workforce plays a critical role in ensuring that agencies can harness the best technology to fulfill their mission needs. Growing this expertise is a priority for this Administration as we work to improve the ability of the Federal Government to use and manage IT.

To assist with this mission all members of the IT Workforce¹ should take part in the **2011 IT Workforce Capability Assessment (ITWCA)**, a government-wide survey deployed by the Chief Information Officers Council in partnership with The Office of Personnel Management. The survey will provide critical information to help implement the 25-Point Implementation Plan to Reform Federal Information Technology Management. Specifically, OPM will use information from the survey to help create a specialized career path for IT program managers.

As a member of the IT Workforce, your participation in the survey will:

- Assist in planning your long-term career. You may use your individual survey results to work with your manager to assess where you would like to be and how to attain your goals.
- Enhance the progress of your agency's mission. The results will illustrate a snapshot of where your agency IT workforce is today in order to effectively plan for the future.
- Provide a holistic view of our capabilities and skills across the federal IT workforce. Your input will help to identify the available supply of IT expertise across the government workforce.

The survey can be found on the Chief Information Officers Council website (<http://www.cio.gov/>) and will begin on January 18.

Your contribution will impact the direction of your personal career, agency, and the entire IT workforce. Thank you for taking the time to participate in this important initiative.

¹ The term federal information technology workforce is defined as individuals employed by a United States federal government agency who perform information technology-related duties and functions, which may include individuals outside of the 2210 occupational series.